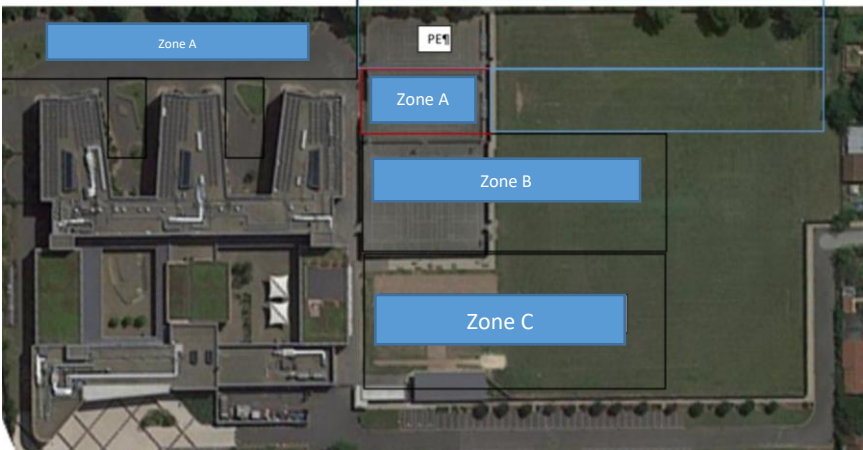




DWHS Re-opening Plan
Parent & Student Guide
September 2020

Entering & exiting the school		
Year 7	Enter & exit via the Park Gate (Leisure centre)	
Year 8	Enter & exit via the Main Gate (Allenby Road)	
Year 9	Enter & exit via the Dormers Wells Lane (Carpark entrance)	
Year 10	Enter & exit via the Park Gate (Leisure centre)	
Year 11	Enter & exit via the Main Gate (Allenby Road)	
6 th Form	Enter & exit via the Dormers Wells Lane (Carpark entrance)	
Start times for each year group		Finish times for each year group
Year 7	8.45am	3pm
Year 8		
Year 9		
Year 10	9am	3.15pm
Year 11		
6 th Form		
Before and after school		
Students are not allowed on site at the beginning of the school day. The MUGA will be locked at these times.		
Year Zones/Bubbles		
Year 7	First Floor (Rooms: Humanities 1 – 8)	
Year 8	Second Floor (Rooms: Mathematics 1 -8)	
Year 9	Second Floor (Rooms: Science 1 – 10)	
Year 10	Ground/First and Second Floor (Rooms: Media/CPSHE/Drama 2 & 3/Music 1 & 2/Maths 9/ MFL 3,4&5)	
Year 11	First Floor (Rooms: English 1-9/ MFL 1& 6)	
Year 12	Ground floor (Rooms: Art 1 – 4/ Tech 1&4/ Tech Breakout /GM1)	
Year 13	Front of School (Rooms: Bis 1-3/Conference space/HSC1/ ICT1-3)	
Break and Lunch Year group zoning		
		
Year 7	Zone C	The outdoor spaces have been divided into zones and each year group has been assigned a zone. The zones will be marked out using barriers and students will be expected to remain within their zone. No two groups will be in the same zone at the same time.
Year 8	Zone A	
Year 9	Zone B	
Year 10	Zone B	
Year 11	Zone C	
6 th Form	Zone A	

Face and Hand Coverings

Students will be asked to remove gloves at the school gate and place in a lidded bin. Gloves cannot be worn in the school building, instead we have provided hand sanitiser in every room and recommend regular hand washing throughout the day. We also suggest students carry where possible their own anti-bacterial hand gel.

Students are reminded to wear a mask if travelling on public transport (as advised in this document please try to avoid using public transport). Students who arrive at school wearing a face covering will be asked to remove it and replace it with a fresh face covering/mask for the school day - this is to ensure safety for all members of our school community. The school will not provide face coverings.

Students can wear a facemask to school, but they must ensure they are wearing it safely. [Please click this link for instructions.](#)

Student Dismissal

At the end of the day class teachers of KS3 and KS4 will dismiss their classes and accompany them down the nearest staircase or through the nearest exit to the outside space. Students will then make their way off school site via the appropriate exit. Duty staff will support this. We would like to make you aware there will be a 'no-waiting zone' outside each gate for students, parents/carers therefore students should go directly home.

Dining Room – break and lunchtime

Break time and lunchtime will be a half an hour each. The menu will not be as extensive as it has been during previous years. There will be less choice, but a healthy balanced menu will be available which will offer some hot food options.

Years 7, 8 and 9

Break 1 – 10.00am-10.30am

Lunch 1 – 12.30pm- 1pm

Years 10, 11 and Sixth Form

Break 2 – 11.00am-11.30am

Lunch 2 – 1.30pm-2pm

Students will be accompanied to the dining room. Social distancing queueing will be in place. Staff will be on duty to support students.

Foot operated hand sanitizer stations will be available at entrances and exits of the school and the dining room.



Parental visits to the school

Parents can enter school site by **appointment only**. Please contact the school via email/message or phone call if you require an appointment with school staff.

Collecting your son/daughter from school

Parents are not to enter the school site and are asked not to wait directly outside the school gate. Please arrange a pick up place with your child that is further than 10 metres from the school premises.

Student equipment

Students must bring their own equipment to school as they will be unable to share any items.

The **school equipment** list is noted below:

Black or blue pen, green pen, pencil, eraser, sharpener, ruler, protractor, highlighter pen, glue stick, calculator, school diary and reading book.

The **Art equipment** list:

30 cm ruler

Drawing pencils – 2b – 6b

Rubber

Pencil sharpener

Colour pencils

Protractor

A set of brush pens (https://www.amazon.co.uk/Watercolor-Painting-Water-Base-Powdered-Supplies/dp/B07RV9GRV1/ref=sr_1_5?dchild=1&keywords=water+brush+pens&qid=1594719218&sr=8-5)

School Uniform

Students are expected to wear full school uniform

The uniform expectations are listed below:

Girls	Boys
Plain black coat (no lettering or patterns)	Plain black coat (no lettering or patterns)
Black blazer with school and house badge	Black blazer with school and house badge
House lanyard	House lanyard
Black traditional school skirt of knee length or longer	
Black traditional cut school trousers (full length)	Black traditional cut school trousers
White school shirt	White school shirt
Plain black V-neck traditional jumper	Plain black V-neck traditional jumper
School tie	School tie
Plain black/white socks, tights (plain black/ neutral)	Plain black/white socks
Plain black shoes (laces should be black)	Plain black shoes (laces should be black)
Plain black hijab, turban or <u>patka</u> (if worn)	Plain black turban or <u>patka</u> (if worn)

PE Lessons

Students will asked to wear PE kit to school on the days they have a timetabled PE lesson. They will wear their PE kit throughout the school day but are asked to also wear their blazer.

The PE kit is listed below:

Girls PE Kit	Boys PE Kit
Plain black shorts, leggings or tracksuit trousers (no logos)	Plain black shorts, leggings or tracksuit trousers (no logos)
Dark blue polo T-shirt with school logo	Dark blue polo T-shirt with school logo
Mid-grey sweatshirt with the school logo	Mid-grey sweatshirt with the school logo
Dark blue fleece with the school logo	Dark blue fleece with the school logo
Trainers	Trainers
Swimming costume	Swimming trunks (not long or baggy shorts)
Swimming hat	Swimming hat

Identification of student groups

Every student will be provided with a coloured button badge which they must wear on their blazers at all times. This badge will allow us to identify students in each year group.

Year 7 = yellow

Year 8 = green

Year 9 = white

Year 10 = red

Year 11 = blue

Drinking Water

Students are required to bring their own water bottle to school. The water fountains will not be in use.

Student toilets

Each year group will have an allocated set of toilets that can be used throughout the day. The toilets will be cleaned on a regular basis and each toilet will have liquid soap available for students wash their hands. A foot operated hand sanitiser station will be outside each toilet. The handdryers will be switch off and students will be provided with paper towels which will be deposited in the bins provided.

Classroom safety

Classroom layout

Students will sit side-by-side and facing forwards.
Students cannot leave their seat without permission.
Staff will teach from the front in a 'no-zone' area.
Students cannot enter this space.

Hand sanitizer

There will be a bottle of hand sanitizer in each classroom for student use.

Tissues

There will be a box of tissues in each classroom for student use.
We remind students of the **Catch it - Kill it - Bin it** approach to sneezing and blowing your nose.

Foot operated lidded bins

Lidded bins will be available in every classroom to ensure the safe disposal of used tissues.

Ventilation

Windows and doors will remain open throughout each lesson to ensure good ventilation.

Wipes/Cleaning

There will be surface disinfection wipes in every classroom and should the need arise surfaces can be hygienically cleaned.

School Assemblies

There will be no formal assemblies in the main hall or dining room. Year assemblies will be delivered to tutor groups via a pre-recorded video link with subtitles.

School Trips
There will be no school trips. The school will follow the government advice and revise its position on trips after October half term.
School sports – teams/clubs etc
There will be no competitive sports teams until after Christmas.
Welfare and first aid on site
The welfare room will remain open and staff will treat minor injuries, for example, grazes, cuts etc. Students who display COVID symptoms will be immediately isolated in a separate space until they are collected by a parent.
PE Lessons
Students will be using limited equipment and the curriculum will begin with non-contact sports.
Practical Lessons
Practical lessons, for example music, drama and DT, may not take place in a specialised room and therefore the lessons may be paper based. Science practicals will not take place. These will substituted when required with a video example.
Library
The school library will be out of use as it has been reassigned as a study space for 6 th form. The school will operate a mobile library during pastoral time.
Updated School Policies
Link to the Behaviour for Learning Policy
Link to the Medical Policy
Link to the School Risk Assessment